



**WPAC Safety Committee
February 20th, 2019 Conference Call
Minutes & Action Items**

Recorded by Gordon Murray

Attendees:

Glen	Visser	Aon Reed Stenhouse
Dustin	Meierhofer	BC Forest Safety Council
Brad	Sampson	BioPower Sustainable Energy Corp
Staffan	Melin	Delta Research Corporation
Jeff	Mycroft	Fike Canada Inc.
Miles	Wright	Great Northern Timber
Sirois	Serge	J.D. Irving, Limited
Darren	Marutt	Pacific BioEnergy
Richard	White	Princeton Standard Pellet Corporation
Corey	Gardner	Tolko Industries Ltd.
Robert	Tarcon	Tolko Industries Ltd.
Shahab	Sokhansanj	UBC -Biomass and Bioenergy Research Group
Fahimeh	Yazdanpanah	UBC -Biomass and Bioenergy Research Group
Rob	Irwin	Vanderwell Contractors (1971) Ltd.
Greg	Rye	West Fraser
Lori	Saretsky	West Fraser
Gordon	Murray	Wood Pellet Association of Canada

Call to Order & Introduction

Gordon Murray called the meeting to order at 11:02am

Approval of the Minutes of Previous Meeting

The minutes of the January 16th, 2019 meeting are approved.

Approval of the Agenda

The agenda is approved.

Review of Action Items of Previous Meeting

1. **Safety Conference** – The conference steering committee is comprised of Gord, Dustin and Fahimeh. **Action**
– The committee will propose a preliminary agenda to the safety committee by next meeting and provide an updated action list and budget.
2. **Process Safety Management** – It was agreed that the next workshop will take place in the fall. It will be open to all forest sectors, not just wood pellets. The workshop focus will be on preparing bowties for the most common hazards on the wood pellet industry. **ACTION** – Gord is to coordinate with Jenny Colman on a proposed workshop date in the fall.
3. **HCI Monitoring and Alarm Systems**
Control room operators are critical to the safety success of a plant. Growing our collective understanding of leading practices with respect to Human Computer interface (HCI) and alarm usage and ultimately be able to put into practice some of those leading practices. **ACTION** – Gord is to coordinate with Jenny Colman on an approximately 1.0-1.5 hour session during the June 11 safety conference. **ACTION** – Safety Committee to discuss what emphasis or focus they would like to see
4. **Silo Risk Assessment Tools** – Darren M. presented the tools during the February 14 Silo Fire Workshop in Prince George. **COMPLETE**
5. **Silo Fire Suppression & Prevention Workshop** – Workshop was held Feb 14 in Prince George. Participants agreed that the workshop was a success. **COMPLETE**
6. **Plant Operator training** – Dustin is to lead. Control room operators are critical to the safety success of a Using our HSA, developing a list of core competencies for being successful in that position. Upon having an experienced 3rd party establish the list, the SC can choose a couple competencies to focus on. **ACTION** – Dustin: To engage Russ Robertson to revise the prior proposal and present to the Safety Committee for approval to proceed.
7. **Combustible Gas & Confined Space Webinar** – Dustin and Kevin Ericsson have completed a combustible dust and confined space webinar that is currently being reviewed. **ACTION** – Gord and Dustin are to discuss potential for Kevin Ericsson or alternative to present during the June 11 safety conference. We are to consider the concept of having WorkSafeBC video the performance and edit into a safety video.
8. **Work Plan Review** – January 18, 2019 version of the work plan was approved as final. **ACTION** - 1) Gord is to send to WorkSafeBC. 2) Gord is to write an article for publication regarding the work plan.
9. **ISO Standard 20024 Solid biofuels – Safe handling and storage of solid biofuel pellets in commercial and industrial applications** – Staffan shared the standard which is now open for public review. **ACTION** – Safety Committee members are to review the proposed standard and get back to Staffan and Fahimeh with any comments. Staffan's email is drc@dccnet.com. Fahimeh's email is fahimeh.yazdanpanah@ubc.ca

Safety Sharing

Fahimeh will do the March safety sharing. This will be a quick explanation of the role of ISO TC 238 Working Group 7 and the safety standards the group is developing.

Next Meeting

Next meeting is scheduled for Wednesday, March 13, 2019 at 11:00 a.m. Pacific Time.