

Hazard/Close Call/Near Miss and Minor Incident Report

Check all boxes that apply:

Hazard

Close Call/Near Miss

Reporting hazards before an injury occurs is important to all of us.

An incident that includes, property damage or an injury is not considered to be a close call or minor incident.

Date of Hazard/ Close Call _____ Date reported: _____ Reported by: _____ Witness(es): _____	Company: _____ Location: _____ Type of job: _____
Description of the hazard or close call:	

Hazard or Close Call Type (check)	
Immediate threat to life	
Potential threat to life or serious injury	
Potential injury	
Ergonomic (MSD) hazard	
Minor Hazard or Injury	
Potential Property Damage	
Other :	
Hazard or Close Call Classification (check)	
Road condition	
Drivers	
Wildlife	
Improper radio calling	

Hazard or Close Call Classification (check)	
Slopes	
Ground conditions	
Timber	
Damaged equipment	
Slip, trip or fall	
Temperature	
Fire hazard	
Chemical	
Machine guard	
Damaged or improper PPE	
Electrical	
Other:	

The Problem	Corrective Action	Who to do?	By when date?	Done date

Does the incident include property damage, injury or have the potential for a more serious consequence? If Yes, complete a full incident investigation. Yes No

Supervisor: _____

Date: _____